



CITY OF RIDGECREST

100 West California Avenue
Ridgecrest, California 93555-4054

MEETING OF THE CITY OF RIDGECREST INFRASTRUCTURE COMMITTEE 1ST FLOOR CITY COUNCIL CONFERENCE ROOM AREA B Wednesday August 8, 2012 at 5:00 pm

Committee Members: Chairman Jerry Taylor, Council Member Steven Morgan
Planning Commissioner Craig Porter - ABSENT
Planning Commissioner James Sanders
Recording Secretary: Ricca Charlon
Staff: Dennis Speer, Loren Culp

Draft Minutes

1. CALL TO ORDER: Meeting was called to order at 5:04pm.
2. APPROVAL OF AGENDA: Chairman Taylor asked for a motion to approve the agenda. Councilman Steven Morgan made the motion, seconded by Planning Commissioner James Sanders. The Agenda was then approved as submitted.
3. APPROVAL OF MINUTES: - None
4. PUBLIC COMMENTS OF ITEMS NOT ON THE AGENDA
 - D. Mathews – anything we have in the mill for east Upjohn resurfacing?
 - D. Speer – it is on the list but not sure where.
 - D. Mathews – does traffic safety fall under this committee?
 - J. Taylor – yes it does.
 - J. Rachels – Regarding money taken from Wastewater fund - He would like to see some figures as to where that money is going. Believes it is approx. 400K used for Administrative.
 - J. Taylor – there will a discussion about overhead rates and details behind them at the next City Org meeting which is tentatively scheduled for August 21st
5. DISCUSSION ITEMS:
 - A. Status Review/Progress Lawyer's Review of Municipal Code
 - D. Speer – with respects to development code - Attorneys have done a complete review and are trying to make it more concise. Now they will draw up a draft among themselves and send it back to staff/committee. Who should it be presented to?
 - S. Morgan – There will be another committee bringing this forward. The CDC would like to see it moved to a location TBD to see how we can get it in house for review and comment and get this moving forward.
 - J. Taylor- should we bring it to council?
 - Morgan – yes, we should take this to council
 - J. Sanders – what is the Attorney doing exactly?
 - D. Speer – attorneys were reviewing for consistency and bringing it up to current standards compared to other cities. They will be bringing something back to staff as a draft that passes legal muster and we will work into it our standards and what works within the city.

Status Review/Progress Lawyer's Review of Municipal Code – (continued)

M. Alexander- can we get something in writing from the Attorneys?

D. Speer – it was a phone conversation with myself and Michael Silander.

J. Taylor – it is going to come to council and there will be more info then but nothing in writing as of yet.

D. Speer – The next City Council meeting has a full agenda due to city mgr leaving so this does not take precedence.

G. Parsons – can we have something from the attorney that states what is state code and what is city code so we know what we are able to change?

J. Taylor – the attorney is going to try and make it compliant for all involved. Jerry is going to call the attorney and ask for something in writing.

S. Rajtora – was everything from Loren's collaboration meeting forwarded to the attorney?

D. Speer – yes the attorney does have information from Loren and that meeting. He has also come and spent time with staff so he would have a clear direction as to what we are looking for. The City mgr assigned the task and Dennis is doing the follow-up with the attorney.

J. Taylor – asked for a status report from the attorney and an email out to committee members that includes an update as to where we are.

B. Update on Real Estate Agreement with Navy

Speer – nothing has changed to date. He has had a few meetings with Tim Fox. The navy needs a letter from city on letterhead. Letter has not been sent due to bond council clarification and waiting on their reply.

Taylor – how long will it take?

Speer – not sure but he will remind them.

T. fox – there is some funding potentially available so we need to jump on it.

J. Taylor – once we send this letter in the Navy is going to say yes pretty much and it because an official real estate transaction. At that point we would be at minimal risk, but we can move forward with council action so long as they deem the promissory letter as good as gold.

J. Rachels – it appears the Wastewater facility is going to stay on the navy base.

Speer – yes it is going to stay on the base and have a new facility built.

C. Sewer Lines Inspections – Visual

J. Bracken – Over view of the GIS sewer mapping system. City needed a central spot to download all the maps and info which we now have due to Willdan's efforts. We are required to look at any structural issues and act promptly. Collection system is approx 150 miles and approximately 2.8 million gallons per day. We are slowly going over all these miles of lines. To take these videos we have to bring out the entire crew and flush it out while two guys run the camera. It is quite an undertaking and so it is a slow process getting all the lines within city limits done. The program has a central database that makes things easily accessible to include as-builts.

J. Taylor - Do we have the ability to add remarks within the program to eventually have scores?

D. Speer/J. Bracken – yes we can add as we go along.

J. Taylor - Of the total 150 miles how much is done?

J. Bracken – approx. 3% of the 150 miles

D. Matthews – regarding as-built maps - Are they tract maps at time of development or are they actually made up after the housing construction has occurred?

S. Morgan – the sewer has to be planned prior to build I would assume like anything else.

Sewer Lines Inspections – Visual (continued)

D. Speer – One has the approved plans and then as changes occur during building they are stamped and certified as built. To address the 3% - what is a time line? We are mandated to run the camera and we intend to go through a proposition 218 hearing so we are gathering info for that as well.

D. Mathews – if we have lost camera how much to replace?

D. Speer - Cost of camera – \$8,000 - \$9,000 total cost to include trailer, camera, etc.

S. Rajtora – is there a plan to assess sewer lines before we put the new roads in?

D. Speer – not at this time but I like that suggestion and we will move forward with it.

J. Taylor - State law requirements to get us current?

J. Bracken – you just have to show progress. If we were to get audited that is all they would look for.

D. Ridgecrest Blvd – Utility effective modification

L. Culp – gave handout of utility impacts for Mediacom, Searles Valley, PGE, WW, SCE, Verizon, and IWVWD. The project is a complete reconstruction of the Blvd. so these utilities in red are in conflict with our plan. The utility company will have to come in and adjust the lines for our construction to be completed. It is the utility company's financial responsibility to move the lines. This handout was done in conjunction with the utility companies and we have a high level of confidence the info is correct.

D. Speer – States code says they have to move it at their expense.

S. Morgan – this info has been shared with utility companies?

L. Culp – yes the utilities are aware and are moving forward. The only one Loren has a concern with is SCE. They have a large number of facilities that require moving. Next step is official notice along with the plans. That notice will let them know they have to start preparing their lines for relocation. Sept 4 utility meeting will be when the companies will be served official notice.

J. Taylor – this is a phase project correct? And we are conveying that to the utilities?

L. Culp – yes that is correct

E. Pavement Management System - Map with color of 3 years

L. Culp – Karen H. is taking the lead on this. We felt it did not have the quality you need and staff would like to work on this.

F. Informational Items from the City Engineer Loren Culp

- Bike rest stations in process. Application to IWVWD for drinking fountains
- Drummond project – granite construction has submitted construction schedule to start on the 13th
- College heights – bowman asphalt – construction schedule submitted and waiting on submittals but looking at the 20th as a start date.
- Downs – 2 phases – Bowman asphalt – plans to do at same time as College heights.
- Bowman road – Griffin company – today doing milling at Mahan; soon will be doing Downs St. Culverts have been constructed and Monday the 13th will be doing install.
- Bike/Walking Path on college heights (County project) – called the County chief designer, Mark Evans. Not something showing up bright on their radar right now but they are initiating some work and waiting on funds to really move it along.

6. DIRECTOR'S COMMENTS - Dennis Speer
Gave committee RTIP and CMAQ handout. The state is changing the ranking and criteria needed to assess projects. Passed projects where we saw money we are now going to see little or none. It is going to be a lot harder for us to see CMAQ and RTIP funds. This is going in front of Kern COG before first of year for vote.
7. COMMITTEE COMMENTS - None
8. FUTURE AGENDA ITEMS
Pavement Management System - Map with color of 3 years
Update on Real Estate Agreement with Navy
Master Drainage plan within total build out of the City - update/discussion
7-11-12 draft minute approval
9. ADJOURNMENT: Meeting was adjourned at 7:04pm